

Dundee Township Mental Health Board Regular Meeting
6:30 pm
Thursday, August 19, 2021
1 Thorobred Lane, Sleepy Hollow, IL 60118 (Sleepy Hollow Village Hall)
Masks are Required to be Worn.

- I. Call to Order – Board President Paul Setze

- II. Roll Call -
 - a. Dawn Arimura Present Absent
 - b. Courtney Boe Present Absent
 - c. Maria Borrero Present Absent – Late arrival @ 6:51 p.m.
 - d. Trish Gleees Present Absent
 - e. Cindy Oldin Present Absent – via phone
 - f. Susan Romano Present Absent
 - g. Paul Setze Present Absent
 - h. Wendy Witt Present Absent – via phone

- III. Approve or Amend Agenda as presented.
 - o Move: T Gleees/ Second: D Arimura; 7 Y / 0 N /1 Absent

- IV. Motion to dispense with the reading of the minutes for July 8, 2021 Mental Health Board Regular Meeting and amend or approve as presented.
 - o Move: D Arimura / Second: T Gleees; 7 Y / 0 N /1 Absent

- V. Public Comments (comments limited to 3 minutes per participant).
 - o No public attendees; therefore, no public comments

- VI. Old Business
 - a. Update on ACMHAI – Association of Community Health Authorities of Illinois.
 - o Setze: No update beyond information today’s email forwarded from ACMHAI
 - b. Develop three-year plan.
 - o Setze: No update; follow up next meeting

- VII. New Business
 - a. Update on Ride in Kane from Ms. Gleees.
 - o Gleees:

- Still 1 rider per trip
 - If an individual needs Covid vaccination and is an eligible rider, he/she/they can travel from anywhere in Dundee Township to Batavia for vaccination (for FREE).
 - Expect to continue masking and single ridership
 - Do not anticipate any cost changes (\$5 for ride or Free for vaccination)
 - FYI – an entrance at Sherman is not currently available, however riders/patients are being rerouted accordingly
 - Next mtg: September
- b. Update on Tax Collection from Mr. Setze.
- Setze:
 - County and State’s attorney agreed to date for filing briefs and replies
 - New Hearing date: 11/08/2021
 - It is uncertain whether decision will be rendered at that time
- c. Motion to approve List of Service Categories.
- Setze provided some background explanation re: DTMHB funding documents
 - Back in April 2021, DTMHB intended to send out approved paperwork and accept applications, however, the following week, Kane County determined it would not be collecting the levy. Accordingly, DTMHB’s actions halted.
 - Due to time lapse, the replacement of a vacant board seat and the addition of a newly appointed Board member, the Board is reviewing paperwork at this time and will try to make application paperwork available within the next two weeks.
 - Particularly, DTMHB wants to determine programs in need of funding and ascertain where need is greatest in Dundee Township
 - Boe:
 - Proposed grammar/punctuation edits
 - Proposed the inclusion of early alcohol/drug dependency recovery services/facilities under 7. Transition Services
- Borrero arrived @ 6:51 p.m.
- Move to accept List of Service Categories as amended: Glee/ Second: Borrero; 8 Y / 0 N
- d. Motion to approve Requirements and Guidelines for Funding.
- Boe:
 - Proposed grammar/punctuation edits
 - Setze:
 - Discussed the necessity for 7.1 Standard Grant Contract language to include reconciliations based on neighboring 708 Mental Health Board’s prior funding experiences.
 - Boe:
 - Re: 8.4.9: In prior meeting, we discussed having applicants appear before the Board for funding application process, should we keep 8.4.9 “applicant *may request* to be included on the agenda...” After discussion, Board proposed including follow up sentence: “The Board reserves the right to require the applicant(s) to appear before the Board.”

- Move to accept Requirements & Guidelines for Funding as amended: Borrero/ Second: Glee; 8 Y / 0 N
- e. Motion to approve Funding Application.
 - Boe: proposed grammar edit
 - Move to accept Funding Application as amended: Arimura/ Second: Glee; 8 Y / 0 N
- f. Motion to approve Proposal Evaluation Form.
 - Move to accept Proposal Evaluation Form: Boe/ Second: Borrero; 8 Y / 0 N
- g. Motion to approve Proposal Funding Timeline.
 - Discussion re: absences in October with respect to proposed Special mtg on October 21; Special mtg date will now be TBD
 - Move to accept Proposal Funding Timeline as amended: Borrero/ Second: Glee; 8 Y / 0 N
- h. Motion to approve Cover Letter.
 - Glee: proposed amending last sentence
 - Move to accept Cover Letter as amended: Arimura/ Second: Glee; 8 Y / 0 N

VIII. Open Board Discussion.

IX. Next Meeting – September 9, 2021@ 6:30pm will be in-person.

- a. Will discuss and approve annual report for July 1, 2020 to June 30, 2021.

X. Motion for Adjournment

- Move: Arimura/ Second: Borrero; 8 Y / 0 N